

**Shri Khanderai Pratishthan's  
Shri Martand Bhairav Adyapak Mahavidyalaya,  
SKP Campus, Balewadi, Pune 45  
ISO 9001:2015 Certified Institute  
Approved by NCTE, Recognize by DHE (Gov. of Maharashtra),  
Affiliated to Savitribai Phule Pune University**

**LIBRARY RULES & Online Access**

**Library Rules**

1. It is mandatory for every student to carry I-card in the library. He/she should sign the Student Entry Register once entered in the library.
2. Students should keep their bags, personal reading material and other belongings outside the library on property counter. In any case Library Staff will be not responsible for loss of any belonging of students.
3. Students should maintain silence in the library and at reading hall and should not create disturbance for others.
4. After reading newspapers should be kept at newspaper stand provided in the library.
5. Students are allowed to issue 7 books for the period of 15 days from the library by producing I-card / library card at the issue counter.
6. Library card is a receipt for your book. Library card is not transferable. At the time of taking no dues from library student/user should submit their library card in the library.
7. In case of loss of I-card before no dues, a new I-card /library card can be issued by paying a fine of Rs.100/- in the account department and showing the receipt of the same in Library.
8. Book should be returned in fifteen days, late fees fine of Rs.1/- per day will be charged after due date (after 15days) for per book
9. Old-Question papers, Syllabus, Project Reports, CD/DVDs, Magazine & Periodicals, and Newspaper Clipping Files are issued for Library Reading only.
10. A book issued can be renewed on or before the due date. The same Book can be renewed if there is no claim on it by another user..
11. Every reader who loses the book must report to library immediately and he/she will be giving one month time for finding and return of the book. If he fails to return the book after one month from the date of reporting, he will be charged a fine, per book till he replaces with the new book of same titles.
12. Issued books should be returned as it is. Don't damage the barcode on book. if barcode is damaged or book is damaged then fine will be taken .
13. Rules are subject to amendment, Library Committee reserves the rights in this regard.
14. Preserving silence in reading is the mandatory for every student.
15. Eating, talking and playing on mobile and any type of noise is strictly prohibited. After use restore the arrangement of chair as it is.
16. Put off the fans and Lights after use.

### Online Access and Open Access Awareness: Links

- <https://discovery.delnet.in/Search/Home> The site provides a collection of Books scholarly research materials but select issues of journals are for free access for the subjects in education, sociology, psychology, anthropology, politics, law and ect.
- <http://www.ipl.org/div/subject/> The Internet Public Library provides an online reference business economics, education, law, political science, anthropology, sociology and so on
- <http://www.ingentaconnect.com> The site provides a collection of scholarly research materials but select issues of journals are for free access for the subjects in sociology, psychology, anthropology, education, politics, law and so
- Khan Academy: (<http://www.khanacademy.org/> ) This is a good source for getting information on Economics and Finance, Banking and Money, Valuation and
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### Open Access Resources

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- <https://sahitya.marathi.gov.in> for free marathi novels
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- Khan Academy: <http://www.freebookcentre.net/> Free Management and Leadership Books, Computer, science and Technology.
- <https://www.topfreebooks.org/> Free Management and Leadership Books.
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**Principal**  
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